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## Meeting Minutes Executive Council Summer Retreat June 21, 2012

Members Present: Linda Kelly, Bonnie Johnson-Aten, Jeff Moreno, Bill Rivard, Laurie Singer, Dean Stearns, June Sargent, Madeline Young, Becky Read, Ed Webbley, Wayne Howe, Nancy Erickson

Members Absent: Tom Bochanski, Patrick Burke, Andre Messier

Administrators Present: Ken Page, Bob Johnson

Guest: Ray Proulx

Meeting called to order at 1:35 By President June Sargent

Motion by Nancy Erickson to table approval minutes from 5-4-12 meeting until later. 2<sup>nd</sup> by Madeline Young No discussion, all in favor.

Meeting turned over to Ray Proulx to facilitate a discussion around the strategic plan. Went over a brief history of the strategic plan, and discussed three different types of plans, Action, Business and Strategic. The one with the most transactional outcomes is strategic plan, which anticipates needs and has goals specific to those needs.

A Good plan has three to five goals, and lasts for 1-5 years.

Discussed different ideas for goals and settled on the following areas to work on:

1. Attracting and sustaining qualified educational leaders
2. Prepare for the transformation of the DOE to the Agency of Education
3. Advocacy for Quality Education
4. Development of new and sustaining existing principals
5. Encourage and establish guidelines for developmentally appropriate student education programs and multiple pathways with an emphasis on student engagement PreK-12

The strategic plan work will continue as an agenda item in the future.

Ken reported that the financial status is strong, with a projected fund balance of \$168,006.90.

The mentor hiring committee reported out on the interviews that were held in the morning. The committee recommended that Joe Bowen and Peter Evans be offered contracts for the positions.

Motion by Wayne Howe to offer contracts to Joe Bowen and Peter Evans for the position of mentor coordinator, with stipends in the amount of \$2000.00 each. Motion 2<sup>nd</sup> by Bonnie Johnson-Aten. No discussion-Motion approved, unanimous support

Motion made by Ed Webbley to go into executive session for the purpose of personnel, 2<sup>nd</sup> by Nancy Erickson-No discussion-Motion approved, unanimous. Entered executive session at 4:30

Motion by Bonnie Johnson-Aten, 2<sup>nd</sup> by Becky Read to come out of executive session at 5:10PM, no discussion, motion approved unanimously

Motion by Linda Kelly and 2<sup>nd</sup> by Ed Webbley to Authorize the President to offer and sign contracts for the slate of employees and salary levels presented (attached below) and to include the proposed contract language amendment around term and automatic extension for Ken Page and Bob Johnson. (attached below) No discussion, motion passed unanimously

Employee	Salary
Peter McConnell	\$22,575.00 (with an extra compensation clause for up to 50 hrs extra at \$50.00)
Ken Page, Executive Director	\$94,554
Bob Johnson, Assoc. Exec. Director	\$90,949
Dave Cobb, Development Director	\$56,774
Wendy Scott .75 FTE	\$28,638
Delina Benway	\$45,899

(2) Term and Automatic extensions. This agreement shall be effective July 1, 2012 and shall be for two years. At the end of each year of the two year contract, the contract will automatically roll to a second year unless no later than April 30, the (Executive or Associate Director) delivers a written notice stating that either party intends not to extend the contract.

Motion to adjourn by Laurie Singer, 2<sup>nd</sup> by Madeline Young.

Meeting adjourned at 5:15 PM

Respectfully submitted, Dean Stearns

Minutes are not official until approved by the Executive Council